

Minutes of IQAC Meeting held on 16th March 2018 in the Conference hall at 11.00AM

Meeting No: 3

The meeting was attended by the following members:

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| 1. Dr.N.O.Varghese | - | Chairman |
| 2. Dr.Biju Balachandran | - | Administration Representative |
| 3. Dr.PresanthilaJanam | - | Faculty Representative |
| 4. Dr.Vivek V | - | Faculty Representative |
| 5. Dr.Sudeep S | - | Faculty Representative |
| 6. Dr.Ambili | - | Faculty Representative |
| 7. Dr.Abey Antony | - | Student Representative |
| 8. Mrs.Roshini | - | Employees Representative |
| 9. Dr.Smitha C | - | NAAC Coordinator |
| 10. Dr.Shinu Salim | - | Alumni Representative |

Absentees

- | | | |
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| 1. Mr.Nizar M | - | Management Representative |
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Agenda

1. Implementation of Micro Teaching system
2. Annual schedule for CDE programs
3. Infrastructure Pallium India
4. Any other matter with permission of the Chair

Minutes

Dr.Biju, Administrator detailed regarding infrastructure build up work progress for implantation of Canadian System of Dental Education.

Principal recommended, Associate Dean (Academics) and Associate Dean (Clinics) to visit Saveetha Dental College, Chennai, which has already implemented Micro Teaching system for perceiving its implementation.

Principal suggested to implement the Micro Teaching system during the Academic Year 2018-19, for which it was unanimously decided to invite resource persons from Saveetha Dental College to train our faculty on micro teaching system.

Dr.PresanthilaJanam presented the proposed annual schedule of CDE programs for the Academic Year 2018-19, and handed over to Administrator to obtain approval from Chairman.

Administrator enlisted the plan of infrastructure procurement for the functioning of Pallium India, this was supported by all IQAC members.

Vice Principal opined about the initiation of Health Club and proposed a date for the inauguration of the same.

Dr.Ambili explained the necessity of increased number of publication and research works and project proposal submissions by the faculty and to renew the Research Policy of the institution. The IQAC members also suggested to rename the Department of Research to Department of Research and Publications. The Committee unanimously suggested Dr.Babu Mathew as Director and Col.Dr.Girish Kumar as Asst.Director of the Department.

The meeting adjourned at 12.30PM.

Dr.Smitha C (Coordinator – NAAC) Prof.Dr.N.O.Varghese (Chairman – NAAC)

