



Minutes of IQAC Meeting held on 15th March 2019 in the Conference hall at 11.00AM

Meeting No : 3

The meeting was attended by the following members:

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| 1. Dr.N.O.Varghese | - | Chairman |
| 2. Dr.Biju Balachandran | - | Administration Representative |
| 3. Mr.B.Parameswaran Nair | - | Administration Representative |
| 4. Dr.Presanthila Janam | - | Faculty Representative |
| 5. Dr.Afzal A | - | Faculty Representative |
| 6. Dr.Sudeep S | - | Faculty Representative |
| 7. Dr.Rajesh Pillai | - | Faculty Representative |
| 8. Dr.T.T.Sivakumar | - | Faculty Representative |
| 9. Dr.Ambili | - | Faculty Representative |
| 10. Dr.Vinod Mony | - | Faculty Representative |
| 11. Dr.Faisal Fabin Thaha | - | Management Representative |
| 12. Mrs.Deepa K Nair | - | Administration Representative |
| 13. Dr.Shibi Salim | - | Student Representative |
| 14. Dr.Abe Antony | - | Alumni Representative |

Absentee

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| 1. Dr.Smitha C | - | NAAC Coordinator |
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Agenda

1. Revised AQAR submission protocol
2. Infrastructure improvement for Research
3. International & National Academic Collaborations
4. Implementation of Comprehensive clinic system

Minutes

IQAC Chairman presented the minutes of previous IQAC meeting and the action taken report. He informed the members that the new IQAC members list for the reconstitution of IQAC as per new guidelines has been approved by the Chairman and the new IQAC will be functional from the next IQAC assembly. He introduced Mrs.Deepa K Nair as the Coordinator in-charge in the absence of IQAC Coordinator.

IQAC Chairman informed the committee members regarding the change in AQAR submission process communicated by NAAC Office. Hence AQAR 2017-18 stayed pending. He explained the revised submission criteria and guidelines to the IQAC members. He explained the process of online submission of data for which web links are to be created and the coordinator incharge shall look into the matter.



Dr.Ambili mentioned the requirement of infrastructure improvement for research for which she presented a list of higher end research equipment and the committee assigned Finance Manager and Quality Manager to do the proceedings.

Dr.Biju Balachandran submitted a proposal of an MOU with CITC, Switzerland for academic collaboration of teaching courses and master degree programs in the field of implantology, oral surgery, periodontology, prosthodontics, maxillofacial surgery and other related dental subjects. The management representative advised to prepare and submit a draft MOU in the next meeting.

In order to initiate MILA in clinical subjects, Dr.Rajesh Pillai suggested the need of establishment of Comprehensive Clinic system for which renovation of the clinics are mandatory. The committee put forward the same to the Management Representative to discuss with the Chairman and decided to assign Associate Dean (Clinics) to submit the estimate for the same.

The meeting came to an end by 12.30PM.

Prof. Dr.N.O.Varghese (Chairman – NAAC)