



## Minutes of the IQAC meeting held on 04.03.2020 in the Conference Hall at 10.30AM

The meeting was attended by the following members:

1. Dr.N.O.Varghese (Principal)
2. Dr.Biju Balachandran (Administrator)
3. Mr.Parameswaran Nair, Finance Manager
  
4. Dr.Sudeep S (Vice Principal)
5. Dr.Rajesh Pillai, Director (PG)
6. Dr.Deepu Leander, Professor (Ortho)
7. Dr.Nikhil Mathew Kurien, Professor (OMFS)
8. Dr.Ambili R, Professor (Perio)
9. Dr.Arunima P R, Professor (Perio)
- 10.Dr.Afzal A, Associate Dean (Student Affairs)
- 11.Dr.VinodMony, Associate Dean (Academics)
- 12.Dr.Shinu Salim
- 13.Dr.Abey Antony
- 14.Dr.Smitha C, Asst.Professor (Microbiology)

Absent

- 15.Mrs.BeenaAjith, Member, Block Panchayath, Nedumangadu, Trivandrum

### Agenda Submitted and approved before meeting

1. AQAR-(17-18)
2. National Dentists day
3. Women's day Celebration
4. Corona Virus – pandemic- Precautions to be taken
5. Distribution of Homoeopathy Prophylaxis Against COVID-19
6. Any Other Subjects approved by the Chair

IQAC coordinator welcomed the committee members and informed regarding the final stage work of AQAR (17-18), which is almost complete and will be submitted at the earliest, probably before 10.03.2020. All the committee members expressed their whole hearted support for the same.



The committee discussed on the observance of National Dentist Day and conducts of dental awareness exhibitions and free oral screening etc. Principal entrusted Public Health Dentistry Department to do all the necessary arrangements.

Mrs. Deepa K Nair, put forwarded the proposal for Women's Day celebrations. The committee indicated to HR officer to contact and invite Dr. Giby Geevarughese, Professor, Martheophilus training College as the chief guest for the program.

In view of the growing concern regarding the Covid 19 pandemic situation in Kerala, the Principal opinioned to conduct an immediate general awareness talk regarding the coronavirus (Covid 19) infection and the infection control process for the benefit of students and staff.

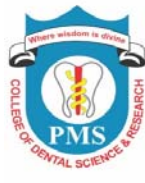
The committee unconditionally supported it and entrusted the PHD Department and infection control department to do the needful and conduct a disinfection and sanitization techniques awareness program and to prepare pamphlets on covid 19 protocol for the benefit of students and community.

The committee discussed on the increasing cares of covid 19 in the Country and globally, hence decided to instruct the infection control committee to actively outline the use of gloves, masks and other PPE for prevention of Covid-19 during patient management.

The Committee insisted on formation of a special committee for taking the Covid-19 precautionary measures. Thus Principal advised the Vice Principal and Administrative Officer for the function of a Covid -19 Jagratha Cell and formulate guidelines, rules and regulation and procedures for Covid-19 patient treatment strategies.

Principal instructed Dr. Vinod Mony to make arrangements to initiate immediate online classes predicting the closure of educational institution. The committee members requested the support of administrative officer to meet all the necessary arrangements including communicating with the management bodies.

Dr. Biju Balachandran insisted on supplying the Homeopathy prophylaxis medicine for viral fever for all staff and students apart from following the general Covid control protocol. The committee unanimously accepted the decision and entrusted Mrs. Deepa K Nair to do the needful.



# P.M.S. COLLEGE OF DENTAL SCIENCE AND RESEARCH

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Dr.Rajesh Pillai urged the committee members to initiate and make the arrangements for conducting the webinars and video conferences for the smooth conduct of the upcoming CDE programs. The committee unanimously supported the same and entrusted the IT department to do all the supportive arrangements for the same.

Dr.Sudeep S insisted strict monitoring and following the precautionary and preventive measures stipulated by DCI and also to prepare procedures and policies for the academic system for active class and clinics managing system. The committee entrusted Dr. Varun to do for vigilance and monitor the system.

Meeting Ended at 1 pm.

***Dr.Smitha C (Coordinator – NAAC) Prof. Dr.N.O.Varghese (Chairman – NAAC)***