



# PMS COLLEGE OF DENTAL SCIENCE & RESEARCH

## Minutes of the IQAC meeting held on 11.01.2021 in the Conference Hall at 10.00AM

The meeting was attended by the following members. The meeting started at 10.00 am, chaired by the Principal.

1. Dr.Sudeep S, Principal - Chair
2. Dr.Smitha C, Asst.Professor (Microbiology) - IQAC Coordinator
3. Dr.Biju Balachandran, Administrator
4. Mr.Parameswaran Nair, Finance Manager
5. Dr.Rajesh Pillai, Director (PG)
6. Dr.Deepu Leander, Professor (Ortho)
7. Dr.Nikhil Mathew Kurien, Professor (OMFS)
8. Dr.Ambili R, Professor (Perio)
9. Dr.Arunima P R, Professor (Perio)
10. Dr.Afzal A, Associate Dean (Student Affairs)
11. Dr.Vinod Mony, Associate Dean (Academics)
12. Mrs.Beena Ajith, Member, Block Panchayath,
13. Dr.Abe Antoy (MDS 2013)
14. Dr.Shibi Salim, 2<sup>nd</sup> year PG (Pedo)

### Absentees

1. Dr.Faisal Fabin Thaha, Trustee
2. Mr.K.Gireesan, Chief Technician, Dentech Dental Lab

### Meeting Agenda

1. Uploading AQAR (2019-20)
2. Apply for NIRF & India Today
3. Conduct of International Faculty Week
4. Conducting Internal NAAC Criteria wise training for subcommittee members
5. Reinitiate interdisciplinary case discussions.
6. Strengthen Research Criteria
7. Publishing institutional Newsletter of the year.

Principal welcomed the IQAC members and read out the agenda of the meeting.

IQAC Coordinator read out the previous meeting minutes.

Principal Dr.Sudeep S announced and congratulated for PMS being recognized by NITTE, a deemed to be University in Mangalore, Karnataka as a research centre to carry out research works.

Dr.Vinod Mony suggested to conduct an online induction of the newly admitted UG students of 2020-21 batch. The committee unanimously agreed and Principal instructed Dr.Arunima and Dr.Vinod Mony to do the arrangements for the same.

IQAC Coordinator Dr.Smitha pointed out further strengthening of research promotion activities of the College. Dr.Ambili suggested to conduct a research grant writing workshop and the committee approved the idea and entrusted Dr.Ambili and Dr.Arunima to find out the appropriate resource person and chart out the program proposal.

IQAC Chairman urged the Committee for sincere efforts of all members for compiling data for applying for NIRF 2021 and participating in India Today ranking.

IQAC Coordinator reminded the pending AQAR uploading due to Covid 19 pandemic and informed the Committee for the involved participation of all the IQAC members and NAAC Criteria subcommittee members for the same.

Dr.Rajesh Pillai also suggested to conduct a Criteria wise training for all Criteria heads and their subcommittee members for SSR preparation process.

Administrator Dr.Biju Balachandran informed the IQAC regarding the publishing of Newsletter for the year. The committee members suggested to prepare an e-newsletter and entrusted Dr.Nikhil for the data collection for newsletter.

Dr.Deepu Leander suggested to reinstate the interdisciplinary case discussion for PG and the committee unanimously opined Dr.Rajesh Pillai to frame out schedule for the same and convey to all departments.

Dr.Afzal A suggested initiating a Chairside Assistant Course and Committee suggested Principal and Administrator to make the necessary arrangements.

Dr.Shibi Saleem requested the Committee for an improved Day care facility and the Committee recommended to put the suggestion in front of the Management.

Principal informed the Committee about conducting a virtual International Faculty week and the committee entrusted Dr.Rajesh Pillai and Dr.Arunima to make a proposal for the same to submit to the Chairman.

Administrator Dr.Biju Balachandran informed the Committee regarding NABH inspection and committee suggested to entrust Dr.Nikhil to do the necessary arrangements.

Meeting was adjourned at 12.00 Noon.



Dr.Smitha C, IQAC Coordinator



Dr.Sudeep S, IQAC Chairman

